

## SELECTION AND ADOPTION OF INSTRUCTIONAL MATERIALS

The Manvel School Board is legally responsible for all matters relating to the operation of its public schools. This includes the selection and adoption of textbooks, supplementary, and other educational materials used in the school system.

The Board delegates responsibility for the selection of educational materials to the professionally trained personnel of the school system. The Superintendent shall bring all instructional material recommendations to the Board for final approval.

Instructional materials include all print and non-print materials used for the education of the student in the teaching-learning process, including library material.

### Selection Objectives

The primary objective for the selection of instructional materials is to implement and enrich the curriculum and further the achievement of the district's instructional goals. It is the district's desire to provide a wide range of materials on appropriate levels of difficulty, with diversity of appeal, and the presentation of different points of view.

The District subscribes to the philosophy stated in the School Library Bill of Rights. (See GAAC-E2). When reviewing and selecting educational materials, the objectives will be to:

1. Select materials that will provide improvements in content, organization, and teaching methods and be aligned to the state standards and benchmarks.
2. Ensure accurate and up-to-date content and provide for the needs of a wide range of learners.
3. Provide for sequential growth and continuity from level to level.
4. Provide a fair representation of the many religious, ethnic, and cultural groups and their contributions to our country and world. There will be no discrimination or bias or prejudice on the basis of sex, race, religion, marital status, age, disability, national origin, color, or other class protected by law.
5. Present a balance of opposing sides of controversial issues so that young citizens may develop, under guidance, the practice of critical thinking.

Consideration will be given to readability and levels of difficulty, appropriateness of content, skills or prior learning required of students, skills or inservice required of teachers, provisions for ascertaining mastery of content by students, and aesthetic quality of materials.

Gift materials are to be judged by the same selection standards, and are accepted or rejected by these standards.

### Selection Process

School personnel may, at least, consult the following sources as part of the instructional material selection process:

1. Use of library selection aids (e.g., *Book List* and the *School Library Journal*)
2. Exchange of materials with other schools
3. Visits to book exhibits and displays
4. Text and courses of study within the District
5. Teachers

**RECOMMENDED**

Descriptor Code: GAAD

- 6. Students
- 7. Educational organizations

All selections must be consistent with the selection objectives listed in this policy.

**Complaints**

Any citizen who objects to the final selection made by the Board or who objects to materials already in use should follow the procedures outlined in the board's policy on Review of Instructional Materials (GAAC).

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Complementing NDSBA Templates (may contain items not adopted by the Board)

- GAAC, Review of Instructional Materials
- GAAC-BR1, Procedure for Reviewing Complaints about Instructional/ Resource Material
- GAAC-E1, Request for Reconsideration of Instructional Resources
- GAAC-E2, School Library Bill of Rights
- GAAC-E3, Access to Resources & Services in School Library Media Program

**End of Manvel School District #125 Policy GAAD..... Adopted: 06/17/19**