

**DISTRIBUTION & POSTING OF NONCURRICULAR MATERIAL IN SCHOOL
REGULATIONS¹**

This regulation is not applicable to student distribution of non-curricular material. The Board has established a separate policy governing this matter.

The Board allows distribution of non-curricular material that meets the criteria and receives district approval as outlined below:

1. Groups or individuals wishing to distribute non-curricular material shall submit the material to the Superintendent and/or Principal at least 5 school days before the proposed distribution date. The request must indicate the time and place where the group/individual wishes to distribute material and the ages of students or, if not students, description of the group(s) that are the target audience.
2. The Superintendent and/or Principal shall approve or disapprove the material. If the Superintendent and/or Principal rejects a request to distribute material, the decision may be appealed to the Board. The decision to approve material shall not be based on the viewpoint expressed; however, material containing the following shall not be approved for dissemination:
 - a. Attacks on ethnicity, race, religion, or other class protected by law;
 - b. Promotes violence, terrorism, or other illegal activities, including, but not limited to, tobacco, drug, and/or alcohol use by minors;
 - c. Is obscene or pornographic as defined by community standards;
 - d. Is reasonably forecasted to materially or substantially disrupt the educational environment;
 - e. Poses a direct threat to the physical safety of the school population.
 - f. Infringes on the rights of others, such as (but not limited to) material that is potentially libelous or invades an individual's privacy.
3. Material approved for distribution must include a disclaimer stating that the District does not endorse, approve, or sponsor the activities, views, or events promoted in the material. This disclaimer shall be affixed in a prominent location on the material.
4. While the Superintendent and/or Principal may take into account a requestor's desired distribution location and time, non-curricular material shall only be distributed in a location(s), manner, and time designated by the Superintendent and/or Principal. At a minimum, non-curricular material shall not be distributed in the classroom nor shall it be distributed in a time, place, and/or manner that violates state, federal, or controlling case law or substantially disrupts the educational process or environment. All time, place, and manner restrictions shall be reasonable and applied neutrally.
5. The Superintendent and/or Principal shall document reasons for denying a non-curricular material distribution request and shall document any time, place, and manner restrictions that the Superintendent and/or Principal has placed on an approved request.